

## Committee Members Role

### OLDP Community Interest Company

#### The organisation

OLDP Community Interest company is a not for profit social enterprise registration no: 999674. The organisation works with women, girls and disadvantaged groups to offer learning and development, volunteering and work placement opportunities on its 'Don't Skip It' waste prevention and All women painting and decorating projects.

The organisation is managed day to day by Octavius and legally by its Directors and strategically by committee members.

#### Role of a Committee Member

Committee members are volunteers who represent the women, girls and disadvantaged groups in the inner city communities of Birmingham that the organisation works.

Aim: To represent the views of women, girls and disadvantaged groups on the work of the organisation

Responsibilities:

- To attend committee meetings either in person or via a Skype link (approximately 3 per year) plus AGM
- Inform Directors of your apology at least 7 days in advance
- Read Notes to the meetings
- Participate positively to meetings
- To act as an accountable person for the organisation to its members and funders.
- To contribute to the strategic direction of the organisation.
- To represent the organisation in a positive light

### Becoming a committee member

The organisation, welcomes women, girls and disadvantaged groups from the communities we serve.

Members must disclose any acts which may disqualify them from becoming a member of a limited company e.g prison sentences (served and un-served), bankruptcy, sex offender registry and so on.

Complete the short committee member form attached.

### Termination of membership

The directors reserve the right to terminate a committee member in writing ( email , text or by letter) without notice or explanation.

### Notes

Committee meetings are usually held at Bishop Latimer Hall, Beeton Road,B18 4QD 4pm – 5.30pm. The Directors will review the time of meetings. Light snacks are provided.

Fixed expense per meeting for members who qualify (paid in cash on the day)

YES, I would like to be a committee member of OLDP Community Interest  
Company

Name:

Address:

Mobile number:

Email address:

Age:

Female /Male

Children            yes/no

Disclosures:

Date:

Signed: